



St. Joseph's School LOCKHART

Pastoral Care Procedures

Vision: To inspire and motivate each child towards achieving their full potential through Jesus Christ's love.

Mission:

FAITH - Living, teaching and celebrating the Catholic faith in our community.

LEARNING – Creating educational opportunities that will develop each child's gifts.

CARE – Fostering respect and co-operation among all members of the community.

SERVICE – Creating challenging and supportive environments that encourage communication and self-responsibility.

STEWARDSHIP – Encouraging children to be responsible for contributing to a better world for all.

At St Joseph's School, we are committed to preparing young people for tomorrow's world by providing an education which is harmonious with the values of the Gospels and the teachings of the Catholic Church.

Our school's Vision and Mission statement is based on respect for others and the students taking personal responsibility for their actions. At St Joseph's School, we promote positive relationships that respect and accept individual differences and diversity within the whole school community and we actively work together with the community to foster a safe, supportive learning environment where bullying is not tolerated.

Positive relationships are also promoted and maintained through effective classroom and playground behaviour management. All policies related to the discipline of students are based on procedural fairness.

Student Code of Conduct

RIGHTS	RESPONSIBILITIES
Every child/staff member has ... <ul style="list-style-type: none"> <input type="checkbox"/> The right to feel safe <input type="checkbox"/> The right to learn <input type="checkbox"/> The right to be treated respectfully 	Therefore each child/staff member has... <ul style="list-style-type: none"> ▪ The responsibility to keep themselves and others safe ▪ The responsibility to learn to the best of their ability and let others do the same. ▪ The responsibility to treat others with respect

At St Joseph's School, we develop and maintain a positive school culture through many practices including the following:

- Faith experiences including prayer, Mass and participation in our Religious Education program
- Ongoing units of the PDHPE program involving relationships, self-esteem and safety.

- Establishment of 'Norms of Behaviour' in each classroom at the beginning of the year to promote respect and responsibility in the classroom. In this way, all class members have ownership of the behaviours that are appropriate in each classroom.
- Creating a school community which encourages regular communication with parents.
- Participation in community events that encourage respect and responsibility.
- Providing transition structures to support new enrollees, including the school's 'buddy system'.
- Acknowledgement of student achievement on a weekly basis.
- Opportunities for student leadership
- Access to support agencies such as Centacare counselling for classes, groups and individual students
- Access to performances and programs which involve bullying awareness and appropriate responses
- Implementing Zones of Regulation across the school
- Using a buddy system for those new to the school
- Monitoring student behaviour in both classroom and playground settings
- Teaching resilience by modelling and role playing
- Monitoring 'hot spots' in the playground
- Visiting performances - Healthy Harold and Starrs 'Bully No More' Productions
- Dedicating time at weekly staff meetings to student wellbeing
- Regular Student Wellbeing Committee meetings with the IDLT, Centacare counsellor and Principal
- Monitoring of student and family needs through the BeYou program

Behaviour Management Plan

St Joseph's Behaviour Management Plan intends to develop a whole school approach to student behaviour. It is carried out in conjunction with the Student Discipline Policy (located in the Hub).

To assist in the implementation of this plan, the following measures are put in place:

- Ongoing professional development of staff in behaviour management including Zones of Regulation.
- Clearly established norms within the whole school and each class, revisited regularly.
- Staff model positive relationships and practice procedural fairness and consistency when dealing with students.

To ensure consistency in behavioural procedures, the following consequences are to be implemented. If the rights & responsibilities above are breached in the classroom or playground:

- 1st instance – caution against inappropriate behaviour
- 2nd instance – time out in a suitable place
- 3rd instance – exclusion from the classroom/playground

Repeated instances of inappropriate behaviour will be directed to the Principal and parental notification will be made at the discretion of the Principal. For individual students requiring additional support in behaviour, an Individual Behaviour Plan will be developed and implemented in conjunction with the Principal, IDL and classroom teacher. School counsellors, made available by Centacare, may be enlisted as support services, requiring a referral form to be completed by all stakeholders.

Corporal punishment does not occur in any form at St Joseph's.

St Joseph's School does not explicitly or implicitly sanction the administering of corporal punishment by non-school persons, including parents to enforce discipline at home.

Procedural Fairness

Students have a right to procedural fairness in dealings that involve their interests. This includes disciplinary decisions. The principles of procedural fairness include the right of students to:

- know what the rules are and what behaviour is expected of them
- have decisions determined by a reasonable and unbiased person
- be informed of, and have an opportunity to respond to, any allegations against them
- be heard before a decision is made
- have a decision reviewed (but not to delay an immediate punishment).

These procedures are to be read and implemented in conjunction with:

CEDWW Student Discipline Procedures

CEDWW Anti-Bullying Procedures

[*CEDWW Suspension, Expulsion and Exclusion Policy*](#)

SJLO Student Code of Conduct (Hub)

SJLO Pastoral Care Policy (Hub)

SJLO Bullying Prevention and Intervention (Hub)

[*SJLO Student Discipline Policy \(Hub\)*](#)

SJLO Anti Bullying Plan

This policy was updated in 2020. Review date - 2025